

# Job Cost

When your business revolves around jobs you must have a good job tracking system. Most jobs involve so many types of costs that you need comprehensive records on each job just to know whether you're making money or not. A great solution for job tracking is SouthWare's Job Cost.

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## BENEFITS

### FINANCIAL MANAGEMENT

The screenshot displays the 'Inquire Jobs' window in the SouthWare Job Cost software. The window title is 'JC-03 SouthWare Excellence Series (DMU) Demo Company rev11'. The interface includes a menu bar (File, Edit, Approx, Search, Next, Previous, Enter, Options, Breakout, Link, Help) and a toolbar. The main data area is organized into several sections:

- Job Information:** Job ID: 1, Address: 1762 Hall Avenue, Status: IN PROGRESS, Date: 03/26/04. Master: AVELON, Customer: 1, Name: Carl Sanders.
- Description of work:** 3000 Sq. Foot Home, Plan # 123449383472, and a note: 'Brd House on the left when entering Avelon Subdivision'.
- Financial Summary:** Started: 03/26/04, Est Compl: 09/30/04, Contract Price: 175,000.00, # Chg Orders: 1, # Payrolls: 2, Invoiced JTD: 90.00, Pending: 100.00, Retainage Bal: 10.00, Paid JTD: 0.00, JTD Cost: 1,143.50, Pending POs: 0.00.
- Cost Breakdown Table:**

COST	Labor	Materials	Other	Indirect	Subcontr.
PTD	643.50	0.00	500.00	0.00	0.00
JTD	643.50	0.00	500.00	0.00	0.00

Additional fields include Proj Mgr: John Harris, User Flags, and a bottom status bar with 'DEMO', '10/24/05', and '8901'.

Job ID Info

- See all the information about a job at the touch of a button
- Know the profitability on each job
- Know the types of costs that you've incurred on each job
- Track all changes to a job's budget and compare actual performance against budget
- Automatically keep your job information current as a byproduct of A/P, Payroll, Inventory, and Invoicing processing
- Easily assign overhead to your jobs
- Know your Work In Process status and transfer costs from Work In Process as a job is finished
- Spot cost overruns
- Predict expected job profit
- Know how much work is left to be done on a job
- Know what's been paid and what should be paid on a job

SouthWare's Job Cost gives you the tools you need to keep your jobs under control without getting bogged down in paperwork. Setting up new jobs is easy, and you can even copy standard jobs. Your costs and revenues can be automatically updated by other SouthWare products. Overhead, recognizing job progress in G/L, and Work In Process updates can all be done in minutes. And there are adaptations to help you whether you're a contractor or a job shop.



## Features & Functionality

### Job Database Features

- Job header info includes customer data and general pricing
- User-defined cost code structure with up to four breakdowns such as phase and cost category
- Job detail tracks each aspect of a job by cost code and includes accumulated units and costs
- Completed contract or percentage complete
- Revenue recognition options
- Labor burden and Overhead
- Master job group for related jobs
- Copy function to quickly duplicate a job
- Flexible set up of accounting to be done for each job

### Job Transaction & Billing Features

- Jobs updated by A/P invoices, Invoices, Inventory adjustments, Payroll, A/R payments
- User-defined transaction types
- Option to automatically generate billings from jobs

### Contractor/Construction Adaptations

- Automatic AIA code set up option
- Subcontractor retainage
- Subcontractor cost category
- Certified Payroll report thru Payroll
- A/R customer retainage balance
- Cost Plus or Fixed Fee pricing
- AIA Invoicing option
- Change order subsystem
- Recognized profit or revenue/cost

The screenshot shows the 'Job Summary' window in the SouthWare Excellence Series software. The window title is 'JC-03 SouthWare Excellence Series (DM) Demo Company rev11'. The main area is titled 'Inquire Jobs'. It contains several data entry fields and tables.

Job ID: 1, Address: 1762 Hall Avenue, Status: IN PROGRESS, Date: 03/26/04  
 Master: AVELON, Customer: 1, Name: Carl Sanders

Estimated dates: 03/01/04 - 09/30/04  
 Actual dates: 03/26/04 - 00/00/00

Recognized: Revenue: .00, Cost: .00

	Original	Current	Billed TD	Recognized	Calculated
Contract price	175,000.00	175,000.00		90.00	174,910.00
Estimated Profit	88,900.00	88,900.00		.00	88,900.00

	Orig. Budget	Curr. Budget	JTD Actual	Variance
Labor Costs	24,387.50	24,387.50	643.50	23,744.00
Materials Costs	25,587.50	25,587.50	.00	25,587.50
Other Costs	625.00	625.00	500.00	125.00
Indirect Costs	.00	.00	.00	.00
Subcontr. Costs	35,500.00	35,500.00	.00	35,500.00
<b>Total Costs</b>	<b>86,100.00</b>	<b>86,100.00</b>	<b>1,143.50</b>	<b>84,956.50</b>

Buttons: OK, SW Web View, Job Inquiry, DEMO, 10/24/05

### Job Summary

### Job Shop Adaptations

- Automatic set up options
- Time sequence for tracking status
- Stock number to manufacture
- Option to update job status based on quantity finished
- Overhead allocation or calculation
- Work in Process relief



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